



Palos Verdes Peninsula Unified School District

New Student Enrollment - Required Verification Documents

Important: Copies or online documents printed from the Internet will not be accepted

- ✓ Parent/Guardian Photo ID
- ✓ Original Birth Certificate or Valid Passport/Visa
- ✓ Statement of Residency Form
(Form available at Enrollment Center and must be signed in person)
- ✓ Immunization Records
- ✓ Residency Verification Documents

ORIGINAL and CURRENT (Dated 60 days or less prior to Enrollment)

✓ Bills/ Statements/ Service Verification Letter: Documents must display the **SERVICE ADDRESS and PARENT NAME** as primary account holder

TWO UTILITY BILLS

- Southern California Edison
- Southern California Gas Company
- Cox Communications
- California Water Service
- Edco Disposal
- Athens Services

If you have recently moved or are enrolled in paperless billing, you can request a *letter of verification of service to be mailed to you* from Southern California Edison and/or SoCal Gas. The Enrollment Center will treat these original letters received by USPS mail only as utility bills.

✓ If you cannot provide the Residency Verification documents listed above, you may provide **1 Utility Bill** and **2 Additional Documents** from the List Below for a **total of 3 Address Verification Documents:**

- DMV printout of Car Registration (May be obtained at the Auto Club)
- Homeowner / Renter Insurance
- Car Insurance Invoice/Statement/Proof of Insurance
- Bank Statement (checking or savings - not checks)
- Correspondence from a government agency
- Moving Company Receipt listing Parent Name and delivery at New Home Address
- Delivery Receipt (e.g., Furniture or Appliance Delivery)
- Pay Stub
- Property Tax Bill
- Voter Registration Card
- Close of Escrow Statement
- Rental/Lease Agreement with parent(s)/guardian(s) and student(s) listed
- Letter on PROPERTY MANAGEMENT COMPANY LETTERHEAD ONLY and Wet Signature stating which utilities are included in the rent
- Homeowner's Association Statement or Invoice
- U. S. Postal Service Official Change of Address Confirmation Letter



If the parent/guardian and students rent space/live in a home with **someone who resides within the PVPUSD boundaries**, both the Primary Owner/Leaseholder of the Residence (Landlord) AND the Parent/Guardian (Tenant) must provide Residency Verification AND be present during enrollment to sign documents.

- Landlord will provide: 2 Original Utility Bills
- Tenant/Parent will provide: 3 Original Address Verification Documents